

**IREL (India) Limited****Pre- Bid Meeting Dtd:13.06.2025, Queries for GeM tender, Bid Number: GEM/2025/B/6314916, Dated: 05.06.2025****Name of the Tender: RFP for Selection of Agency to Provide Facility Management Services at IREL (India) Limited, REPM, Vizag**

Sl. No.	Page No.	Clause No	Clarification/Confirmations Required	Remark/ Clarification/ Response to queries
1	7	3.0	Requirement of office location.	The office must be located in Visakhapatnam/Atchutapuram, or the successful bidder must submit an undertaking to open an office in the said area. Ref PQ clause no 3.
2	7	3.0	Regarding the ISO certificate	A valid ISO certification of the bidder's firm/company is mandatory. Please refer to the Pre-Qualification (PQ) criteria clause sl no 4.
3	10,11 & 14	4.1 & 4.2	List of Monthly House keeping consumables	Same to be provided in line with Table A, B & C under scope of work.
4	11	4.1	Are tools returnable after the contract period?	Yes, tools are returnable after the expiry of the contract. Refer to Table B on page 11.
5	25	7.0	Reimbursement process for consumables	Yes, submit the bill along with the delivery copy every month after delivering the goods as per scope of work. The price of which to be quoted as per BOQ(clause 7 page no 25).
6	19	5.0	EMD amount is compulsory?	Yes, the EMD amount is ₹77,000/-, and it is exempted for the MSMEs as per govt guidelines. MSMEs categorized under traders have to pay the EMD.
7	23	6.7	Transport provision of engaged employees and consumables to REPM plant premises.	Under bidder's scope.
8	25	7.0	Apart from manpower, whether bidders are to consider for quoting amounts for consumables, gardening items etc (Sl: B, D on page 25)	Yes, the same is under bidders scope and hence for effective delivery of service same needs to be considered. Amount to be quoted inline with the BoQ at page no 25.
9			Contract commencement date	The contract is likely to start in 1st week of August 2025.
10	24	6.17	Reimbursement of increased minimum wages	Increased minimum wages are under the scope of work and bidders has quote accordingly. Ref clause no 6.17
11	20	6.0	Salary payment timeline and documentation	As per RFP clause no 6 (Payment terms)
12	16	4.5 (a)	Police Verification Certificate (PVC)	Yes required as per RFP. The bidder is responsible for obtaining it at their own cost, and it must be submitted within one month of the start of the contract.
13	23	6.11	Cost towards ID cards, uniforms and safety PPEs payable by whom?	These are under scope of contractor and to be provided over the contract period.
14	11	4.1.1 G	Frequency of Pest Control	Pest control will be carried out on a quarterly basis. Fumigation of canteen area on fortnight basis. 20 nos rat glue to be provided on monthly basis.Ref clause no G of scope of work and Table A.
15			Is journey time included in duty hours?	No. As per RFP.

NOTE: This should be read with tender and all other terms and condition of tender will remain unchanged.