

**आईआरईएल (इंडिया) लिमिटेड**  
**IREL (INDIA) LIMITED**  
**(पूर्व में इंडियन ररर अर्थस लिमिटेड)**  
**(Formerly INDIAN RARE EARTHS LIMITED)**  
 (भारत सरकार का उपक्रम / A Govt. of India Undertaking)  
 मणवालाकरिचि MANAVALAKURICHI - 629 252  
 कन्याकुमारी जिला / Kanyakumari District, तमिलनाडु / Tamil Nadu  
 फोन / Phone : (04651) 237255-257, फैक्स / Fax : (04651) 237220  
 ई-मेल / e-mail : [irelmk@dataone.in](mailto:irelmk@dataone.in) Website : <http://irel.co.in>  
 An ISO 9001, ISO 14001, OHSAS 18001 Certified Unit  
 CIN : U15100MH1950GOI008187

### NOTICE INVITING TENDER(NIT)

By Register Post

Sealed offers are invited by IREL (INDIA) LIMITED  
 Manavalakurichi from registered vendors with  
 superscription on the envelope with name of work, tender  
 number and senders name and detailed address .

ISSUED FOR BIDDING  
 For IREL (INDIA) LIMITED

2619

*[Signature]*  
 HOD (Purchase)  
 04/8/2020

Enquiry No MK/P15-24/LT64/2021 Date 03-08-2020  
 Last date of Submission **20-08-2020** 14:00 Hrs  
 Date of Opening 20-08-2020 14:30 Hrs

Enquiry Type L+W

Estimate Value Rs 175,800

12 Parties  
 As per List Enclosed

SINo	Itemcode	Item Description	HSN	UNIT	Qty	Rate	Value	Tax %	Value
1	0707162	TAB. CONCOR 5 MG		NOS	1200				
2	0707163	TAB. NEUROBION FORTE		NOS	4500				
3	0707239	TAB.ARBITEL 40 MG		NOS	3000				
4	0707248	TAB.DIAPRIDE 2 MG		NOS	1800				
5	0707243	TAB.AMLONG 2.5 MG		NOS	3000				
6	0707238	TAB.ARBITEL 20 MG		NOS	900				
7	0707403	TAB.ARBITEL - H 40 MG		NOS	900				
8	0707262	TAB.NUFORCE 150 MG		NOS	30				
9	0707160	OINT. LULIBRUT CREAM 10 GM		TUB	30				
10	0707317	OINT.SURFAZ-SN 7.5 GM CREAM		TUBE	30				
11	0707440	TAB.GLIPTAGREAT 50 MG		NOS	3000				
12	0707385	TAB. BENGREAT 4 MG		NOS	1200				
13	0707263	TAB.MANKINDS PLACIDA		NOS	300				
14	0707081	TAB. NORFLOX 400 MG		NOS	600				
15	0707078	TAB. AMLOPRESS AT		NOS	900				
16	0707342	E/D FLOGEL 10 ML EYE DROPS		NOS	30				

NOTE: FOR DESTINATION PRICE SHOULD BE QUOTED, WITHOUT WHICH THE OFFER  
 IS LIABLE TO BE REJECTED.

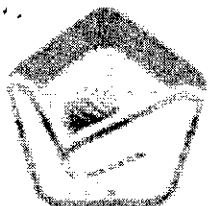
Signed and Sealed by the Vendor with Date

✓ O/c to: SL

Indentor copy to : *Dy. Manager (Medical)*

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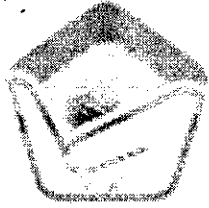
Sl No	Itemcode	Item Description	HSN	UNIT	Qty	Rate	Value	Tax %	Value
17	0707123	TAB. GLYCINORM - M 80 MG		NOS	1500				
18	0707287	CAP.CARDIO PLUS		NOS	900				
19	0707283	TAB.RX TOR 5 MG		NOS	1800				
20	0707061	TAB.ZINCOVIT		NOS	1800				
21	0707254	LIQ.RANIDOM - O SUSP (RF) 200 ML		BOT	50				
22	0707420	OINT.NISE 30 GM GEL		TUB	75				
23	0707414	TAB.OLMEBLU 40 MG		NOS	900				
24	0707072	TAB. LOSTAT - H		NOS	900				
25	0707086	TAB. CLUSFER		NOS	3000				
26	0707226	TAB.MONDESLOR		NOS	600				
27	0707136	TAB. NEBISTAR 2.5 MG		NOS	600				
28	0707392	TAB.FRUSELAC 20 MG. NOTE: 1) THE MEDICINE SHOULD HAVE A MINIMUM OF ONE YEAR EXPIRY DATE (SHELF LIFE) FROM THE DATE OF SUPPLY. 2) UNIT MEASUREMENT SHALL BE IN NUMBERS, THE REQUIRED QUANTITY SHALL BE SUPPLIED AS PER AVAILABLE PACKING SIZE.		NOS	600				

NOTE: FOR DESTINATION PRICE SHOULD BE QUOTED, WITHOUT WHICH THE OFFER  
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Signed and Sealed by the Vendor with Date

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SINO	Itemcode	Item Description	HSN	UNIT	Qty	Rate	Value	Tax %	Value

**1. Terms of Price** For IREL Stores, Manavalakurichi. Offers (Quotation/Bid) other than FOR IREL stores are liable to be rejected )

**2. Payment Terms** (Our Terms 100% within 30 days of receipt & Acceptance )

**3. Validity of Offer** (Validity of less than 45 Days will be rejected)

**4. Freight Component in Rs** (If not included in rate)

**5. Delivery Time**

**6. Guarantee/Test certificates :**

☐ **1. Provide Your GSTIN number** (mention Exempt if not coming under GST)

**NOTE: FOR DESTINATION PRICE SHOULD BE QUOTED, WITHOUT WHICH THE OFFER IS LIABLE TO BE REJECTED.**

Signed and Sealed by the Vendor with Date

O/c to: SL

Indentor copy to :



### **General Terms & Conditions**

1. **Submission of Offer:** Bidder should read the terms and conditions before submission of offer.
2. **Quotation to be submitted in sealed envelope super scribing the Enquiry no, due date of opening, name and address of the Tenderer and vendor registration number, else the quotation shall be liable for rejection.** Separate sealed envelope should be submitted for different tenders or else the quotation would be rejected. It is to be ensured by the tenderer that offer is submitted before the due date and time. The tendered rates and amount shall be preferably type written / in ink and in English both in figures and in words. In case of any discrepancy between rates and amounts, only the rate will govern. In the case of discrepancy between the figures and words, only the words will govern. All alterations and corrections shall be date initialed by the tenderer. No erasers or over writings are permissible.
3. **Terms of Price:** The prices should be quoted on **FOR IREL Stores** basis only. Bidder must submit his bid strictly according to the given format.
4. **Validity of Offer:** Prices quoted should remain valid for a minimum period of **45 days** from the due date of tender. Offer is liable to be rejected if the validity of offer is less than the minimum period specified.
5. **Payment Terms:** Our standard payment term is "100% payment within 30 days from the date of receipt and acceptance of material along with all relevant documents". NO advance payment will be made under any circumstances. Interest @ 12% will be considered for evaluation of bids in case of supplier(s) requesting for payment earlier than our stipulated terms. All payment shall be made through RTGST/NEFT, for which bidders must submit bank details.  
GST Law mandates Tax Deduction at Source (TDS) vide Section 51 of the CGST/SGST Act 2017, Section 20 of the IGST Act, 2017 and Section 21 of the UTGST Act, 2017.
6. **Guarantee/Warranty Provision:** The tenderer has to clearly indicate the
7. **guarantee/warranty provisions** in their offer. Our standard guarantee/warranty terms are 18 months from the date of supply or 12 months from the date of use, whichever is earlier.
8. **Basis of Evaluation:** Unless provided for otherwise; bids shall be evaluated to arrive at L1(Lowest) status considering the landed cost net of GSTIN credit for placement of order among those bidders whose offers are techno-commercially acceptable to IREL.
  - i) IREL reserves the right to place order on overall lowest basis/ item wise lowest basis to its advantage.
  - ii) Loading of 12% per annum will be considered for evaluation if payment terms differ from our standard payment terms.
  - iii) Suitable Loading towards transportation will be done if offer is given other than FOR Nagercoil/ IREL Stores.
  - iv) If supplier is a Non – GSTIN Entity and has not mentioned any Tax, applicable GST will be loaded as Reverse Charge.
  - v) IREL reserves the right to reject any or all tenders wholly or in part without assigning any reasons thereof and no tenderer shall have any claim over such action.
  - vi) **Declaration of UAM Number by MSE bidders is mandatory, failing which such bidders will not be able to enjoy the benefits as per Public Procurement Policy for MSEs order 2012.**
9. **Unsigned Offer:** In case any unsigned offer is received, written confirmation from the bidder for ascertaining genuineness of such bid shall be taken without any change in the techno commercial terms immediately by us. In case of refusal/no response within a specified time to sign the bid, IREL reserves the right to reject the tender.
10. **Communication of Non-participation & No response:** In case you choose not to participate in the tender, a **Regret letter** by way of FAX/ letter/ E-mail is to be submitted well before the due date duly super scribing "Regret", tender ref no. with date on the envelope. All communication to be addressed to Chief Manager (Materials), by e-mail at [purchase-mk@irel.co.in](mailto:purchase-mk@irel.co.in) and over phone at 04652-200402/9438069670.
11. **Counter terms and conditions of tenderer:** Where counter terms and conditions have been offered by the tenderer, the same need to be specifically mentioned in the deviation statement and shall not deemed to have been accepted without the written acceptance by IREL.
12. **Special direction to bidders:**
  - a) **Bidders must fill up the deviation statement, in case of any deviation from the terms and conditions, else mention NIL with signature and date.**
  - b) **Bidders must fill up the Undertaking attached in tender and submit along with quotation.**
  - c) **Bidder must sign all the pages of the tender document with date and seal and submit along with quotation.**

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Signature of the Tenderer

13. **Method of black listing vendors:** Any failure by the vendor to supply/execute the contract as per order may result in black listing of vendors name from approved list of vendors. Bidder is liable to be black listed if the bidder changes bid either techno-commercial and / or price or withdraw his bid after receipt of the same and during the validity period of bid.
- The black listed vendor shall not be considered for a period of one year from the date of black listing. However competent authority can revoke any black list order subject to adequate justification for the same.
14. **Time of Completion:** The time stipulated for dispatch, delivery, or completion as the case may be, starts from the day the Supplier receives the IREL's Purchase Order or from any other date specifically stipulated in the contract agreement.
15. **Liquidated damage (LD):** Liquidated damage (LD) shall be levied where reasons are attributable to supplier for delays in execution of purchase order. LD shall be levied @0.5% per week or part thereof on the value of unfinished supply for each week of delay subject to a maximum of 5% of the total value of the order.
16. **Force Majeure:** Should progress or delivery be delayed by strikes, lockouts, fire, accidents, acts of god, or any cause whatsoever beyond the reasonable control of the Supplier, suitable extension of time shall be granted. Should one or both parties be prevented from fulfilling their contractual obligations by a state of force majeure lasting continuously for a period of at least three months, the two parties shall consult each other regarding the further implementation of the contract with the provision that if no mutually satisfactory arrangement is arrived at within a period of one month from the expiry of the three months referred to above, the contract shall be deemed to have expired at the end of the said three months referred to above. The above-mentioned expiry of the contract will imply that both the parties have the obligation to reach agreement regarding the winding up and final settlement of the contract.
17. **Rejection of offers:** The tenders shall be liable for rejection in case of following:
- Non-submission of samples, if asked for.
  - If the offers are received after the due date & time and/or by FAX/E-mail (unless specified otherwise).
  - If the offers are received in open condition
  - If the offers deviate from our tender conditions as specified above.
  - Mail offer, if not specifically asked for.
  - Non compliance of "Special direction to bidders"
18. **Arbitration :** All disputes or difference whatsoever arising between the parties out of or relating to the contract shall be settled through discussions between the Chairman & Managing Director of IREL and the Authorized signatory of the contractor. In case an amicable settlement is not arrived at, the matter will be settled through Arbitration. The provisions of The Arbitration & Conciliation (Amendment) Act, 2015, and Rules made there under and/or any statutory modifications or re-enactment thereof for the time being in force shall apply to such arbitration proceedings. The language of the arbitration proceedings shall be English and the place of arbitration proceedings shall be the concerned IREL unit where the contract is executed.
19. For meeting the increased requirements which were not foreseen at the time of placement of orders, IREL reserves the right to place repeat purchase orders on the same party for the same item with the same terms and conditions within a period of 12 months of the original order.
20. In a tender, either the Indian agent on behalf of the Principal / OEM or principal / OEM itself can bid. But both cannot bid simultaneously for the same item / product in the same tender.
21. The offers submitted by the dealers must accompany valid dealership certificate.
22. All drawings, sketches and samples, if any sent with this enquiry, must be returned along with the quotation.
23. Thickness of the packing material, if polythene, should be more than 20 microns.
24. MSDS (Material Safety Data Sheet) should be made available, wherever required, along with transport of materials, if hazardous.
25. Valid PUC (Pollution under Check) certificate as per Motor Vehicle Act should be available in all vehicles entering our premises. Payment of Taxes is primarily the responsibility of the seller and will not be paid unless it is clearly mentioned in the offer. Any change in taxation during the tenure of contract, will be as per applicable statute.
26. Our GSTIN Registration No. **33AAACI 2799F1ZL**.
27. Any dispute arising out of Invitation to Tender or contract at any stage will be limited to the jurisdiction of the Court of Nagercoil / Thuckalay in the State of Tamil Nadu.
28. **Risk Purchase Clause**
- After award of the contract, if the tenderer fails to execute the contract as per tender or at any time repudiates the order, IREL have the right to forfeit the EMD/SD and execute the contract through other agencies at the risk and cost of the contractor. The cost differences between the alternative arrangements and total contract value will be recovered from the contractor along with other incidental charges. In case of execution of contract through alternative sources and if price is lower, no benefit on this account will be passed on to the contractor.

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Signature of the Tenderer



**27. DEVIATIONS:** No deviation from the tender condition is normally allowed.

- a. All deviations are to be mentioned in the format given below clearly bringing out the clause under which deviation is sought and reasons for deviation along with suggested alternative wherever the bidder is not in agreement with stipulated terms, conditions and technical requirement specified in tender enquiry.
- b. The deviation will be evaluated based on merit in order to bring all the offers at par before opening the price bid.
- c. IREL may accept / waive any infirmity or non conformity or irregularity in the bid which does not constitute the material deviation, provided such waiver does not prejudice or affect the relative ranking of any bidder.

Deviation Sl.No.	Page Sl.no. or enclosure ref. of the tender enquiry	Clause number for which the deviation is sought	Brief text description of the clause	Reasons for deviation	Suggested alternative

Note: a) Bidder shall list all the deviations according to the above format only.

b) Any exceptions / deviations brought out elsewhere in the bid shall not be considered.

c) In case there is no deviation, bidder must write NIL duly date initialed with stamp

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Signature of the Tenderer

Dear Sirs,

ETHICS IN TENDERING & OTHER BUSINESS DEALINGS

IREL (India) Limited a Government of India undertaking under the administrative control of Department of Atomic Energy is doing its business as per the rules and regulation of the Public Sector Undertaking and other statutory agencies. The business is done in a ethical, rational & impartial manner with good corporate governance.

In our Endeavour to be more transparent in our dealings and to support our ideology all **Vendors, Customers and Business Partners** are requested not to provide any gift and/or inducement to any of our employees for securing/being granted favour in dealings with our Company. In assurance of your commitment to the aforesaid, it will be highly appreciated if you fill up, sign and abide by the attached undertaking.

Report of any gifts and/or inducements sought by any employee of the company should be immediately reported to any one of the following:

Chairman & MD IREL (India) Limited, Plot No. 1207, ECIL Building, VS Marg, Prabhadevi Mumbai – 400 028. Ph. 022-24225778 Email: <a href="mailto:cmd@irel.co.in">cmd@irel.co.in</a>	Chief Vigilance Officer IREL (India) Limited, Plot No. 1207, ECIL Building, VS Marg, Prabhadevi Mumbai – 400 028. Ph. +91 22 2422 0613, +91 22 24221068 Email: <a href="mailto:cvo@irel.co.in">cvo@irel.co.in</a>
Or GM & Head, MK IREL (India) Limited, Manavalakurichi Email : <a href="mailto:head.mk@irel.co.in">head.mk@irel.co.in</a>	

We assure you that complaints if any made by you on the subject will be kept confidential and fair investigation will be conducted and appropriate action will be taken. Similarly, we expect your commitment to the undertaking and its violation will have consequences as per prevailing rule of the Company.

Thanking you,

For IREL (India) Limited,  
sd/-  
GM & Head, MK

UNDERTAKING

Date

To,

M/s. IREL (India) Limited,  
MANAVALAKURICHI

I/ We.....am/are a Vendor/Customer of IREL (India) Limited (now on wards to be referred as Company).

I/We agree and undertake:

- (i) Not to provide any gift and/or inducement to any employee of the Company in connection with securing/being granted favour (s) in my/our dealings with the Company and its field Unit namely MK unit at Tamil Nadu.
- (ii) To immediately report any gift and/or inducement sought by any employee of the company in exchange of the Company and/or its field Units granting favour (s) to me/us in my/our dealings with the Company and/or its field Units.

Signature:.....

Name:.....

Title:.....

Name of the Company & Address (with Seal):.....

Signature of the Tenderer