



आईआरईएल (इंडिया) लिमिटेड
IREL (INDIA) LIMITED
(Formerly INDIAN RARE EARTHS LIMITED)
 (भारत सरकार का उपक्रम / A Govt. of India Undertaking)
 मणवालकुरिच्चि/ MANAVALAKURICHI – 629 252
 कन्याकुमारी जिला/ Kanyakumari District, तमिलनाडु/ Tamil Nadu
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An ISO 9001, ISO 14001, OHSAS 18001 Certified Unit
CIN : U15100MH1950GOI008187

SCHEDULE OF TENDER (SOT)

a	NIT NO & Date	MK/P.50-15/ET 34/2020-21 dated 16-07-2020	
b	Name of Supply	Supply of Furniture items	
c	MODE OF TENDER	Limited Tender. Vendors registered with IREL for the subject item can only participate. E-Procurement System. www.mstcecommerce.com/eprochome/irel	
d	E-Tender NO	Irel/Kanyakumari/2020-21/ET 34	
e	Date of NIT(available to parties for download)	16-07-2020	
f	Date of Starting of online Pre-bid meeting	NA	
g	Date of Closing of online Pre-bid meeting	NA	
h	Estimated Contract Value	₹4,83,328/-	
i	i) Tender Document Charges(TDC)	NIL	
	ii) Earnest Money Deposit(EMD) Note: a) Company/units with MSME/NSIC/ Director of Industries of State/ Cottage Industries approved by State authority, are exempted from payment of EMD/ TDC subject to the production of proof of valid certificates pertaining to the class of item/works for which tender is floated. b) Govt undertaking/PSU are exempted from payment of EMD/TDC subject to request and approval	NIL	
	iii) Transaction Fee Note: Vendors registered with IREL for the subject item can get the access to online e-tender only after remitting Transaction fee by NEFT in favour of MSTC Limited, Kolkata.	₹1180/- (Rupees One thousand one hundred and eighty only) which is inclusive of GST Note: Please note that vendors will have the access to online e-tender only after Transaction fee is paid vide RTGS/NEFT or through Online payment. In order to provide competitive bidding it has been decided that transaction fee paid by the bidders shall be reimbursed back to them after finalization of tender. However, for participation in tender the transaction fee is to be borne by the bidder.	
j	Date of Starting of e-Tender for submission of on line Techno-Commercial Bid and price Bid at www.mstcecommerce.com/eprochome/irel	16-07-2020 at 10:00 Hrs	
k	Date of closing of online e-tender for submission of Techno-Commercial Bid & Price Bid.	05-08-2020 at 14:00 Hrs	
l	Date & time of opening of Part-I (i.e. Techno-Commercial Bid)	05-08-2020 at 14:30 Hrs	
m	Date & time of opening of Part-II (ie Price Bid)	Shall be informed separately.	
n	Validity of Tender	90 days from the date of opening of tender.	
o	Delivery/ Completion Period	1 month from date of receipt of order	
p	List of Annexure	Title	Page no
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Important instructions for E-procurement

Bidders are requested to read the terms & conditions of this tender before submitting their bids.

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Process of E-tender :

A. Registration: The process involves vendor's registration with MSTC e-procurement portal which is free of cost. Only after registration, the vendor(s) can submit his/their bids electronically. For queries related to registration with MSTC, prospecting vendors may take help from dedicated help-desk no. 033-22901004. Electronic Bidding for submission of Technical Bid as well as Commercial Bid will be done over the internet. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

SPECIAL NOTE: THE TECHNICAL BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT www.mstcecommerce.com/eprohome/irel

1). Vendors are required to register themselves online with www.mstcecommerce.com → e-Procurement → PSU/Govt depts → Select IREL Logo → Register as Vendor -- Filling up details and creating own user id and password → Submit.

2). Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.

In case of any clarification, please contact IREL / MSTC, (before the scheduled time of the e-tender).

Contact person of Tendering Authority:

1. **Mr. Ramakanta Dash**
Chief Manager (Stores) & HOD(Purchase)
Mobile No: +91 9438338213 Land phone: 04651-200402
Email: purchase-mk@irel.co.in
2. **Mrs.S. Latha**
Dy. Officer (Purchase)
Mobile No: 9442525813
Email: slatha@irel.co.in

Contact person (MSTC Ltd):

1. **Mr N. Shanmugam**
Senior Manager
Mobile No: +91 9176397264
Email : nshanmugam@mstcindia.co.in
2. **Mr. V.G. Moorthy**
Manager
Mobile No : +91 91 76616410
Email : vgmoorthy@mstcindia.co.in
3. **Mr.Ramil Rashid**
Deputy Manager
Mobile No : +91 9946473645
Email : rrashid@mstcindia.co.in

	<p><i>B) System Requirement:</i></p> <p><i>i) Windows 7 or above Operating System</i></p> <p><i>ii) IE-7 and above Internet browser.</i></p> <p><i>iii) Signing type digital signature</i></p> <p><i>iv) Latest updated JRE 8 (x86 Offline) software to be downloaded and installed in the system.</i></p> <p><i>To disable "Protected Mode" for DSC to appear in The signer box following settings may be applied.</i></p> <ul style="list-style-type: none"> • <i>Tools => Internet Options => Security => Disable protected Mode If enabled- i.e, Remove the tick from the tick box mentioning "Enable Protected Mode".</i> • <i>Other Settings:</i> <p><i>Tools => Internet Options => General => Click On Settings under "browsing history/ Delete Browsing History" => Temporary Internet Files => Activate "Every time I Visit the Webpage".</i></p> <p><i>To enable ALL active X controls and disable 'use pop up blocker' under Tools→Internet Options→ custom level (Please run IE settings from the page www.mstcecommerce.com once)</i></p>
2	The Techno-commercial Bid and the Price Bid shall have to be submitted online at www.mstcecommerce.com/eprochome/irel . Tenders will be opened electronically on specified date and time as given in the Tender.
3	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
4	<p>Special Note towards Transaction fee:</p> <p>The vendors shall pay the transaction fee using "Transaction Fee Payment" Link under "My Menu" in the vendor login. The vendors have to select the particular tender from the event dropdown box. The vendor shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, the vendor shall generate a challan by filling up a form. The vendor shall remit the transaction fee amount as per the details printed on the challan without making change in the same. On selecting Online Payment, the vendor shall have the provision of making payment using its Credit/ Debit Card/ Net Banking. Once the payment gets credited to MSTC's designated bank account, the transaction fee shall be auto authorized and the vendor shall be receiving a system generated mail.</p> <p>NOTE:</p> <ol style="list-style-type: none"> 1. Please note that vendors will have the access to online e-tender only after Transaction fee is paid vide RTGS/NEFT or through Online payment. 2. In order to provide competitive bidding it has been decided that transaction fee paid by the bidders shall be reimbursed back to them after finalization of tender on submission of payment details transaction fee payment challan generated in MSTC website alongwith request letter. However, for participation in tender the transaction fee is to be borne by the bidder. 3. Bidders are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid.
5	Information about tenders /corrigendum uploaded during the process till finalization of tender by MSTC. Hence the vendors are required to ensure that their corporate email I.D. provided is valid and updated at the time of registration of vendor with MSTC. Vendors are also requested to ensure validity of their DSC (Digital Signature Certificate).
6	E-tender cannot be accessed after the due date and time mentioned in NIT.
7	<p>Bidding in e-tender :</p> <p>a) Vendor(s) need to submit necessary EMD, Tender fees and Transaction fees (If ANY) to</p>

	<p>be eligible to bid online in the e-tender. Tender fee is non refundable. No interest will be paid on EMD. EMD of the unsuccessful vendor(s) will be refunded by the tender inviting authority after finalization of the order.</p> <p>b) The process involves Electronic Bidding for submission of Technical and Commercial Bid.</p> <p>c) The vendor(s) who have submitted transaction fee can only submit their Technical Bid and Commercial Bid through internet in MSTC website www.mstcecommerce.com → e-procurement →PSU/Govt depts→ Login under IREL→My menu→ Auction Floor Manager→ live event →Selection of the live event</p> <p>d) The vendor should allow running JAVA application. This exercise has to be done immediately after opening of Bid floor. Then they have to fill up Common terms/Commercial specification and save the same. After that click on the Technical bid. If this application is not run then the vendor will not be able to save/submit his Technical bid.</p> <p>e) After filling the Technical Bid, vendor should click 'save' for recording their Technical bid. Once the same is done, the Commercial Bid link becomes active and the same has to be filled up and then vendor should click on "save" to record their Commercial bid. Then once both the Technical bid & Commercial bid has been saved, the vendor can click on the "Final submission" button to register their bid</p> <p>f) Vendors are instructed to use <i>Attach Doc button</i> to upload documents. Multiple documents can be uploaded.</p> <p>g) In all cases, vendor should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>h) During the entire e-tender process, the vendors will remain completely anonymous to one another and also to everybody else.</p> <p>i) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.</p> <p>j) All electronic bids submitted during the e-tender process shall be legally binding on the vendor. Any bid will be considered as the valid bid offered by that vendor and acceptance of the same by the Buyer will form a binding contract between Buyer and the Vendor for execution of supply.</p> <p>k) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system.</p> <p>l) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>m) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any vendor confirms his acceptance of terms & conditions for the tender.</p>
8	Any order resulting from this tender shall be governed by the terms and conditions mentioned therein.
9	No deviation to the technical and commercial terms & conditions are allowed.
10	The tender inviting authority has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
11	Vendors are requested to read the vendor guide and see the video in the page www.mstcecommerce.com/eprochome to familiarize them with the system before bidding.

General Terms & Conditions

Definition of Terms

a) Purchaser/Company/IREL

The 'Purchaser/Company/IREL' shall mean IREL (India) Limited, incorporated under the companies act, 1913 and having its registered office at Plot No. 1207, ECIL Building, Veer Savarkar Marg, Prabhadevi, Mumbai-400028.

b) Contractor/Supplier/Tenderer/Bidder

The 'Contractor/Supplier/Tenderer/Bidder' shall mean the person or company whose tender is accepted by the Purchaser and shall be deemed to include the Contractor's successors, heirs, executors, administrators, representatives and assigns approved by the Purchaser.

c) Subcontractor

The 'Sub-contractor' shall mean the person or company named in the contract for any part of the work or any person to whom any part of the contract has been sub-let by the Contractor with the consent in writing of the Purchaser and shall include his heirs, executors, administrators, representatives and assignees approved by the Purchaser.

d) Contract

The term "Contract" shall mean and include the invitation to tender, tender specification, the instructions to tenderers, letter of intent, acceptance of tender, particulars hereinafter defined in respect of the supply and delivery of materials and for the performance of services within the scope of the tender.

e) Engineer / Engineer-in-Charge (EIC)/ Officer-in-Charge (OIC)

The term "Engineer" as used herein shall mean engineer or Engineer-in-Charge (EIC) and "Officer" as used herein shall mean engineer/Officer or Officer-in-Charge (OIC) as are designated by the company.

f) Tender Specification

The term "Tender Specification" shall mean the design data, drawing schedules, broad equipment characteristics and other technical details furnished with the invitation to tender for the purpose of submitting the offer by the tenderer.

g) Contract Specification

The term "Contract Specification" shall mean the schedules, detailed designs, statements of technical data, performance characteristics and all such particulars mentioned as such in the contract

h) Letter of Intent (LOI)

The term "Letter of Intent (LOI)" shall mean intimation by a letter to contractor that the tender has been accepted in accordance with the provisions contained in that letter.

i) HO/CO

The term "HO/CO" shall mean Head Office /Corporate Office, Plot No. 1207, ECIL Building, Veer Savarkar Marg, Prabhadevi, Mumbai-400028.

j) Site

The term "Site" shall mean the place or places envisaged by the company at which the plant and equipment supplied under the contract are to be erected and/or services are to be performed under the contract.

General Conditions of Contract

1. The prices should be quoted on **FOR IREL - Manavalakurichi stores basis only**. All Taxes should be indicated in specific terms as per the Price schedule.
2. **Offer Validity:** Price quoted should be net and unless otherwise specified should remain valid for a minimum period of **90 days** from the date of opening of bids.
3. **Price:** Unless otherwise agreed to specifically in order, the price payable by IREL to the supplier under the order shall remain firm throughout the period of contract and shall not be subject to any escalation. The price quoted shall be item wise only in accordance with the Price Schedule attached. Submission of price bid other than the Price bid format shall not be considered
4. **Guarantee/Warrantee:** The tenderer has to clearly indicate the **guarantee/warrantee provisions** in their offer. Our standard guarantee/warrantee terms are 18 months from the date of supply or 12 months from the date of use, whichever is earlier.
5. ~~**Performance test** The Contractor shall be responsible for carrying out performance tests on all equipment supplied by him and/or procured by the Purchaser as indicated in the Technical specifications covered in this Tender document, in the presence of the Purchaser's representative. This responsibility shall rest with the contractor regardless of whether the installation has been carried out by him or any other agency. On the satisfactory completion of the performance test, the Purchaser will issue an acceptance certificate on written request from the Supplier. The date of the acceptance certificate shall be considered to be the date of satisfactory completion of the performance test.~~
6. **Correspondence** All correspondence shall be in English and addressed to IREL drawn to the attention of the officer issuing the tender / order, unless otherwise specifically authorized. Correspondence towards this tender shall be E-mailed to purchase-mk@irel.co.in and all supply advance intimations, original bills/invoices, supply status and all documents related to order shall be send addressing to DGM(Stores) and shall be communicated at stores-mk@irel.co.in
7. **Earnest Money Deposit (EMD) if applicable. Refer Schedule of tender for applicable EMD**
 - 7.1 ~~Tenderers shall remit EMD through RTGS/ NEFT in favour of M/s Indian Rare Earths Ltd, Manavalakurichi.~~
 - 7.2 ~~Tenderer shall inform details of remittance of EMD & TDC through E-Mail/ FAX . The E-mail should contain full postal address of the Tenderer, E-Tender No for which EMD & TDC were paid, payment details including amount, UTR No and bank details from which payment was done. IREL's Email is purchase-mk@irel.co.in~~
 - 7.3 ~~Incase tenderer is submitting BG in lieu of EMD the same shall be strictly in the format given in Annexure VII only. The Original BG shall reach this office at least 3 days in advance from the date of opening of Techno-Commercial Bid.~~
 - 7.4 ~~Offers without EMD or valid EMD exemption certificate shall not be considered.~~
 - 7.5 ~~The EMD is liable to be forfeited if:
 - i. ~~The tenderer changes the terms and conditions or prices or withdraw his quotation subsequent to the date of opening.~~
 - ii. ~~The tenderer fails to accept the order when placed or fails to commence supplies/works after accepting the order.~~
 - iii. ~~In case bidder submits false/fabricated documents.~~
 - iv. ~~In case bidder fails to submit SD within 30 days of receipt of work/supply order.~~~~
8. **Security Deposit (SD) (For supply orders above ₹ 5 Lakhs)**

The successful tenderer has to submit Security Deposit **@5% of the contract value** in the form of RTGS/NEFT/ BG within 30 days of receipt of our PO as security for satisfactory completion of the order. The SD shall not bear any interest and is liable to be forfeited for unsatisfactory completion or on

abandonment of the supply order. The EMD can be adjusted towards Security Deposit. However, if EMD is submitted in the form of BG, fresh BG is to be submitted towards SD in the prescribed format as per Annexure-IX. If the Supplier fails to provide the security deposit within the period specified, such failure shall constitute a breach of the Contract and IREL shall be entitled to make other arrangements for the repurchase of the stores contracted for at the risk and expense of the supplier and/or to recover from the supplier the damages arising from such cancellation.

In exceptional cases of work contracts, the approving authority may consider recovering balance SD (in addition to EMD if it is given not in BG form) amount from 1st running bill of the contractor.

9. The offers submitted by the dealers must accompany valid dealership certificate or authorization certificate from the principal for supply of the respective brand item. Authorization certificate must be in original in company's original letter head duly signed by authorized personnel with stamp and date.
10. Thickness of the packing material, if polythene, should be more than 20 microns.
11. MSDS (Material Safety Data Sheet) should be made available, wherever required, along with transport of materials, if hazardous.
12. Valid PUC (Pollution Under Check) certificate as per Motor Vehicle Act should be available in all vehicles entering our premises.
13. **Taxes**
 - 13.1 Bidders must clearly mention their GSTIN number in the offers and invoices, IGST, CGST & SGST rates shall be clearly mentioned in the offer indicating the applicable rates in order to enable IREL to avail tax benefits, the contractor shall ensure submission of GSTIN Tax invoice as per the prescribed formats by the statutory authorities.
 - 13.2 You shall remit the tax collected within the stipulated period to the government and file the return.
 - 13.3 Your GST Compliance rating will also be considered as one of the parameter during vendor evaluation
 - 13.4 Income Tax and other Taxes will be deducted at source, if applicable as per rule.
 - 13.5 Any Change in taxation during the tenure of contract, will be as per applicable statute..
14. IREL reserves the right to reject any or all tenders without assigning any reason thereof and does not bind itself to accept the lowest rate. No compensation whatsoever shall be paid for submission of offer against the tender irrespective of whether the tender is accepted or rejected. No claim whatsoever shall be admissible in this context.
15. **Communication of Non-participation & No response:** In case registered vendors choose not to participate in the tender, a **Regret letter** by way of FAX/ letter/ E-mail is to be submitted well before the due date duly super scribing "**Regret**" and tender ref no., with date & due date on the envelope. **Non submission of Regret letter shall be liable to cancellation of vendor registration as per IREL standard procedure.**
16. For meeting the increased requirements which were not foreseen at the time of placement of orders, IREL reserves the right to place repeat purchase orders on the same party for the same item under the same terms and conditions within a period of 12 months of the original order.
17. **Method of black listing vendors:** Being responsible for three times failure to supply/execute the contract as per order in three years duration shall be considered for black listing vendors name from the approved list of vendors while periodical review/updating of vendor list. Further, competent authority can blacklist the bidder if the bidder changes terms and conditions or price or withdraw his quotation subsequent to the date of opening. Besides, vendor shall be banned from doing any business with the company in case of-
 - a) If security considerations including question of loyalty to state so warrant
 - b) If the proprietor of the firm, its partner or representative is convicted by a court of law following prosecution for offences relating to business dealings.

- c) If there is strong justification for believing that the proprietor or employee or representative of the firm has been guilty of malpractice such as bribery, corruption, fraud, substitution of tenders, interpolation, misrepresentation, evasion or habitual default in payment of any tax levied by law etc.

The black listed vendor shall not be considered for a period of one year from the date of black listing. However competent authority can revoke any black list order subject to adequate justification for the same.

- 18. **Time of Completion:** The time stipulated for dispatch, delivery, or completion as the case may be, starts from the day the Supplier receives the IREL's Purchase Order or from any other date specifically stipulated in the order.

- 19. **Force Majeure:**

Force majeure is an event beyond the control of supplier/contractor and not involving the supplier's/contractor's fault or negligence and which is not foreseeable. Such events may include, but are not restricted to acts of the purchaser/contractor either in its sovereign or contractual capacity, wars or revolution, hostility, acts of public enemy, civil commotion, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts and freight embargoes or any other event which IREL may deem fit to consider so. The decision about force majeure shall rest with IREL which shall be final and binding.

If there is delay in performance or other failures by the supplier/contractor to perform obligations under its contract due to event of a Force Majeure, the supplier/contractor shall not be held responsible for such delays/failures.

If a Force Majeure situation arises, the supplier/contractor shall promptly notify the purchaser in writing of such conditions and the cause thereof within fifteen days of occurrence of such event. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as reasonable/practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

If the performance in whole or in part or any obligation under this contract is prevented or delayed by any reason of Force Majeure for a period of exceeding sixty days, IREL may at its option terminate the contract without any financial repercussion on either side.

- 20. **Counter terms and conditions of tenderer:** Where counter terms and conditions have been offered by the tenderer, the same shall not be deemed to have been accepted by IREL unless specific written acceptance thereof is given by IREL

- 21. **Basis of Evaluation:** Unless provided for otherwise; bids shall be evaluated to arrive at L1(Lowest) status considering the landed cost net of GSTIN credit for placement of order among those bidders whose offers are techno-commercially acceptable to IREL.

- i) IREL reserves the right to place order on overall lowest basis/ item wise lowest basis to its advantage.
- ii) Loading of 12% per annum will be considered for evaluation if payment terms differ from our standard payment terms.
- iii) Suitable Loading towards transportation will be done if offer is given other than FOR Nagercoil/ IREL Stores.
- iv) If supplier is a Non – GSTIN Entity and has not mentioned any Tax, applicable GST will be loaded as Reverse Charge.
- v) IREL reserves the right to reject any or all tenders wholly or in part without assigning any reasons thereof and no tenderer shall have any claim over such action.

- 22. **Payment terms:** Our standard payment term is "100% payment within 30 days from the date of receipt and acceptance of materials along with all relevant documents". **NO advance payment shall be made under any circumstances.** Interest @ 12% shall be considered for evaluation of bids in case of supplier(s)/contractor(s) requesting for payment earlier than our stipulated terms. GST Law mandates Tax Deduction at Source (TDS) vide Section 51 of the CGST/SGST Act 2017, Section 20 of the IGST Act, 2017 and Section 21 of the UTGST Act, 2017. Please mention IREL GST number (33AAAC12799F1ZL) and HSN/SAC code of goods/services in your bills.

- 23. Rejection of offers:** Tenders shall be liable for rejection in case the offers deviate from our tender conditions as specified above.
- 24. Liquidated Damages**
For delays attributable to the Supplier liquidated damages shall be levied at the rate of 0.5% per week or part thereof on the value of unfinished supply for each week of delay subject to a maximum of 5% of the total contract value. However if separate period of completion is specified for certain item of work or group of items of work at the time of issuing the order the liquidated damage can be levied accordingly for the value of the item of work or group of items of work. The Purchaser may at his option and without prejudice to any other method of recovery, deduct the amount of such damages from any moneys in his hands due to the Contractor. The payment or deduction of such damages shall not relieve the Contractor from his obligations to complete the work or from any other of his obligations and liabilities under the contract.
- 25. Secrecy**
The Contractor shall not at any time during the pendency of the contract or there after disclose any information furnished to them by the Purchaser or any drawings, designs, reports and other documents and information prepared by the Contractor for this contract, without the prior written approval of the Purchaser except in so far as such disclosure is necessary for the performance of the Contractor's work and service hereunder
- 26. Arbitration :** All disputes or difference whatsoever arising between the parties out of or relating to the contract shall be settled through discussions between the Chairman & Managing Director of IREL and the Authorized signatory of the contractor. In case an amicable settlement is not arrived at, the matter will be settled through Arbitration. The provisions of The Arbitration & Conciliation (Amendment) Act, 2015, and Rules made there under and/or any statutory modifications or re-enactment thereof for the time being in force shall apply to such arbitration proceedings. The language of the arbitration proceedings shall be English and the place of arbitration proceedings shall be the concerned IREL unit where the contract is executed.
- 27. Legal Capacity:** The tenderer shall satisfy the Purchaser that he is competent and authorized to submit the tender and/or to enter into a legally binding contract with the Purchaser. To this effect, any person giving a tender shall render documentary evidence that his signature on the tender, submitted by him, is legally binding upon himself, his firm or Company, as the case may be.
- 28.** Our GSTIN Registration No. **33AAACI 2799F1ZL**.
- 29. Jurisdiction** The courts within the local limits of whose jurisdiction the place from which the purchase order is issued is situated only shall, subject to Arbitration Clause, have jurisdiction to deal with and decide any matter arising out of this contract.
The contract shall be deemed to have been entered into in MANAVALAKURICHI and all cases of action in relation to the contract will thereof be deemed to have arisen within the jurisdiction of Civil Court of NAGERCOIL / THUCKALAY

TECHNICAL SPECIFICATION

Sl. No.	Item Code	Item Description	Qty.	Unit
1	7001051	SUPPLYING OF ANJILI WOODEN DESK OF SIZE 1.83 X 0.38M AND HEIGHT 0.76 M CONSISTING OF FIRST CLASS ANJILI WOOD 20 MM THICK TOP PLANKS , 56 X 56 MM LEGS, 75 X 25 MM TOP ALL ROUND FRAME AND 37 X 50 MM BOTTOM SIDE FRAME AND 50X37 MM CENTRE FRAME INCLUDING PAINTING WITH TOUCH WOOD PAINT WITH NEAT FINISHING Etc.	40	No
2	7001052	SUPPLYING OF ANJILI WOOD BENCHES OF SIZE 1.83 X 0.45M AND HEIGHT 0.38 M CONSISTING OF FIRST CLASS ANJILI WOOD TOP PLANKS 20 MM THICK, LEGS 50 X 50 MM, TOP ALL ROUND FRAME 62 X 25 MM AND BOTTOM ALL ROUND FRAMES 50 X 37 MM, INCLUDING PAINTING WITH TOUCH WOOD PAINT WITH NEAT FINISHING ETC.	10	No
3	7001012	SUPPLYING OF ANJILI WOOD BENCHES OF SIZE 1.83 X 0.38M AND HEIGHT 0.45 M CONSISTING OF FIRST CLASS ANJILI WOOD TOP PLANKS 20 MM THICK, LEGS 50 X 50 MM, TOP ALL ROUND FRAME 62 X 25 MM AND BOTTOM ALL ROUND FRAMES 50 X 37 MM, INCLUDING PAINTING WITH TOUCH WOOD PAINT WITH NEAT FINISHING ETC.	30	No
4	7001013	NILKAMAL ARMED PLASTIC CHAIR	20	No
5	7001053	SUPPLY OF FIRST CLASS ANJILI WOODEN TABLE OF SIZE 1200 MM X 600 MM AND HEIGHT 750 MM CONSISTS OF TOP PLANKS 20 MM THICK,AND SIDES 15 MM THICK PLANKS,LEG 50X50 MM WITH DOUBLE DRAWER AND 37X50 MM BOTTOM SIDE FRAME AND 50X37 MM CENTRE FRAME INCLUDING PAINTING WITH TOUCH WOOD PAINT WITH NEAT FINISHING Etc.	8	No
6	7001054	SUPPLY OF FIRST CLASS ANJILI WOODEN CHAIR WITH HANDLE OF INNER SIZE 500X550 MM AND OVERALL HEIGHT 900MM CONSIST OF 20 MM THICK WOODEN SEAT & BACK WITH WOODEN HORIZONTAL STRIPS OF 50X20 MM AND 50 MM SQUARE LEGS WITH SUITABLE FRAMES AND 50X25 MM HANDLE,AND 20X20 MM BOTTOM SIDES AND BACKSIDE FRAME INCLUDING PAINTING WITH TOUCH WOOD PAINT WITH NEAT FINISHING Etc.	8	No

Note:-1.Painting with touch wood for the above said furnitures should be done after the inspection of IREL officials.

2. Delivery Period: One month from the date of placement of order.

3. Evaluation shall be done on overall L1 basis. In case a tie exist between two or more bidders on quoted price, preference will be given to bidder who is a MSME. If the tie exists the bid shall be decided by IREL and the selection by IREL will be final and binding.

Techno- Commercial Terms for Tenderer's Response

Sl. No.	Techno - Commercial Terms	Response
1	Tenderer must carefully study the technical specifications and General terms and conditions before participation of tender. All Terms and conditions of NIT and Corrigendum, if any, shall be applicable.	AGREE
2	Earnest Money Deposit(EMD) Note: PSU, State Govt Undertakings are exempted from payment of EMD. MSME/SSI units are exempted from payment of EMD provided they submit valid MSME/ NSIC certificate along with techno-commercial bid and to ensure that certificate pertains to the class of item/works for which tender is floated.	Upload with remarks
3	Tender Document Charges(TDC) Note: Company/Unit registered with MSME/NSIC are exempted from payment of TDC provided they submit valid MSME/NSIC certificate along with techno-commercial bid and to ensure that certificate pertains to the class of item/works for which tender is floated. Govt Undertaking/PSUs are exempted from payment of TDC.	Upload with remarks
4	Bidder agrees to quote FOR Destination Price	AGREE
5	Bidder agrees to provide validity of offer upto 90 days from opening of tender.	AGREE with remarks
6	Bidder agrees to upload GSTIN Details (Mention Exempt if you are a Non GSTIN Entity and provide Proof of the same)	Agree with remarks
7	Bidder agrees to supply the items as per the Technical Specifications and Make mentioned in Annexure III	AGREE
8	Bidder agrees to our standard terms of payment and delivery period within 1 month from the date of receipt of PO.	AGREE
9	Undertaking : Signed Scanned copy of Undertaking (as per annexure VI) should be uploaded	UPLOAD
10	Upload complete Postal address, Telephone/Mobile/Fax No and Email ID of the Bidder	UPLOAD
11	Declaration of UAM number by MSE bidders is mandatory, failing which such bidders will not be able to enjoy the benefits as per Public Procurement Policy for MSE's order 2012	UPLOAD
12	All the charges must be in the price bid / schedule only. The charges mentioned other than in the price bid, anywhere else can not be considered.	AGREE

ETHICS IN TENDERING & OTHER BUSINESS DEALINGS

Dear Sir,

IREL (India) Limited a Government of India undertaking under the administrative control of Department of Atomic Energy is doing its business as per the rules and regulation of the Public Sector Undertaking and other statutory agencies. The business is done in a ethical, rational & impartial manner with good corporate governance.

In our Endeavour to be more transparent in our dealings and to support our ideology all **Vendors, Customers and Business Partners** are requested not to provide any gift and/or inducement to any of our employees for securing/being granted favour in dealings with our Company. In assurance of your commitment to the aforesaid, it will be highly appreciated if you fill up, sign and abide by the attached undertaking.

Report of any gifts and/or inducements sought by any employee of the company should be immediately reported to any one of the following:

<p>Chairman & MD IREL (India) Limited Plot No. 1207, ECIL Building, Veer Savarkar Marg, Prabhadevi, Mumbai-400028.</p> <p>Ph. 022-24225778 Email: cmd@irel.co.in</p>	<p>Chief Vigilance officer IREL (India) Limited Plot No. 1207, ECIL Building, Veer Savarkar Marg, Prabhadevi, Mumbai-400028.</p> <p>Ph. +91 22 2422 0613, +91 22 24221068 Email: cvo@irel.co.in</p>
<p>Or General Manager & Head, MK IREL (India) Limited, Manavalakurichi</p>	

We assure you that complaints if any made by you on the subject will be kept confidential and fair investigation will be conducted and appropriate action will be taken. Similarly, we expect your commitment to the undertaking and its violation will have consequences as per prevailing rule of the Company.

Thanking you,

For IREL (India) Limited,

sd/-
General Manager & Head, MK

UNDERTAKING

Date:

To,

M/s. IREL (India) Limited,
MANAVALAKURICHI

I/ We.....am/are a Vendor/Customer of IREL (India) Limited (now on wards to be referred as Company).

I/We agree and undertake:

- (i) Not to provide any gift and/or inducement to any employee of the Company in connection with securing/being granted favour (s) in my/our dealings with the Company and its field Unit namely MK unit at Tamil Nadu.
- (ii) To immediately report any gift and/or inducement sought by any employee of the company in exchange of the Company and/or its field Units granting favour (s) to me/us in my/our dealings with the Company and/or its field Units.

Signature:.....

Name:.....

Title:.....

Name of the Company & Address (with Seal):.....

PRICE SCHEDULE

Sl. No.	Item Code	Item Description	Qty.	Unit	Rate per unit in ₹ a	GST in % b	Value in ₹ (a+(a*b/100))
1	7001051	SUPPLYING OF ANJILI WOODEN DESK OF SIZE OF SIZE 1.83 X 0.38M AND HEIGHT 0.76 M CONSISTING OF FIRST CLASS ANJILI WOOD 20 MM THICK TOP PLANKS , 56 X 56 MM LEGS, 75 X 25 MM TOP ALL ROUND FRAME AND 37 X 50 MM BOTTOM SIDE FRAME AND 50X37 MM CENTRE FRAME INCLUDING PAINTING WITH TOUCH WOOD PAINT WITH NEAT FINISHING Etc.	40	No			
2	7001052	SUPPLYING OF ANJILI WOOD BENCHES OF SIZE 1.83 X 0.45M AND HEIGHT 0.38 M CONSISTING OF FIRST CLASS ANJILI WOOD TOP PLANKS 20 MM THICK, LEGS 50 X 50 MM, TOP ALL ROUND FRAME 62 X 25 MM AND BOTTOM ALL ROUND FRAMES 50 X 37 MM, INCLUDING PAINTING WITH TOUCH WOOD PAINT WITH NEAT FINISHING ETC.	10	No			
3	7001012	SUPPLYING OF ANJILI WOOD BENCHES OF SIZE 1.83 X 0.38M AND HEIGHT 0.45 M CONSISTING OF FIRST CLASS ANJILI WOOD TOP PLANKS 20 MM THICK, LEGS 50 X 50 MM, TOP ALL ROUND FRAME 62 X 25 MM AND BOTTOM ALL ROUND FRAMES 50 X 37 MM, INCLUDING PAINTING WITH TOUCH WOOD PAINT WITH NEAT FINISHING ETC.	30	No			
4	7001013	NILKAMAL ARMED PLASTIC CHAIR	20	No			
5	7001053	SUPPLY OF FIRST CLASS ANJILI WOODEN TABLE OF SIZE 1200 MM X 600 MM AND HEIGHT 750 MM CONSISTS OF TOP PLANKS 20 MM THICK,AND SIDES 15 MM THICK PLANKS,LEG 50X50 MM WITH DOUBLE DRAWER AND 37X50 MM BOTTOM SIDE FRAME AND 50X37 MM CENTRE FRAME INCLUDING PAINTING WITH TOUCH WOOD PAINT WITH NEAT FINISHING Etc.	8	No			
6	7001054	SUPPLY OF FIRST CLASS ANJILI WOODEN CHAIR WITH HANDLE OF INNER SIZE 500X550 MM AND OVERALL HEIGHT 900MM CONSIST OF 20 MM THICK WOODEN SEAT & BACK WITH WOODEN HORIZONTAL STRIPS OF 50X20 MM AND 50 MM SQUARE LEGS WITH SUITABLE FRAMES AND 50X25 MM HANDLE,AND 20X20 MM BOTTOM SIDES AND BACKSIDE FRAME INCLUDING PAINTING WITH TOUCH WOOD PAINT WITH NEAT FINISHING Etc.	8	No			

Special Note: Wherever % is mentioned value to be entered in % Only

IREL Bank Details

Name of Bank	State Bank of India, Manavalakurichi
Account Type	Current Account
Account Number	57052533526
IFS Code	SBIN0070333
MICR Code	629009009

Details of payment to be uploaded as attachment during tender submission and the same shall be e-mailed to: purchase-mk@irel.co.in

Email should contain the following details

- 1) Name of the Company.
- 2) Your E-mail ID and Contact Details including full postal Address.
- 3) ~~EMD & TDC Amount.~~
- 4) Transaction ID with details of bank and branch.